



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: November 4, 2024  
Quotation #: PS-024-11-215  
ABC: \_\_\_\_\_

Sir/Madam:  
Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

  
**RODRIGO L. OJENAL**  
SAO, Administrative Division

**To be filled-out by Supplier:**

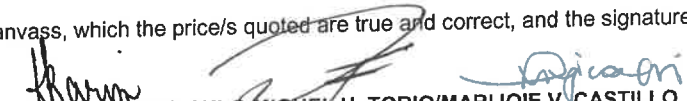
ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p><b>Diagnosis, Supply of Labor and Materials for Repair of OSG Shuttle Bus Vehicle Model: 2010 Hino Bus FG1JPUZ</b></p> <p><i>Scope of Work (Initial Diagnosis - Clutch Trouble/Issue):</i>  <i>Inspection and Diagnosis of Transmission Clutch System with the following:</i>            Installation/Pulldown of Transmission Assy            Inspection/Replacement of Clutch Disc            Inspection/Replacement of Clutch Booster Assy and Clutch Master Assy including Air Bleeding            Inspection/Repair/Replacement of parts (estimated material quantities):            a. Disc Assy Clutch (1 pc)            b. Bearing, Ball (1 pc)            c. Bearing, Clutch Throwout (1 pc)            d. Cylinder Assy (1 pc)            e. Booster Assy, Clutch (1 pc)            f. Oil Seal, Cover F/Wheel (1 pc)            g. Gasket, Brg Ret Frt (1 pc)            h. Seal, Oil (1 pc)</p> <p><i>Note: For OSG Shuttle Bus with Plate No. SKL 815 assigned to Efren Daracan for Cavite Bus</i></p> <p><b>(Price Vat-Included)</b></p>	1	lot			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

- Note:
- Please quote within \_\_\_ days from the date of RFQ.
  - Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
- a.  Mayor's / Business Permit;  
 b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red  
 c.  Income / Business Tax Return (for Small Value Procurement, above Php500,000);  
 d.  Omnibus Sworn Statement for Small Value Procurement (for above Php50,000 - Notarized OSS is required.)  
 e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,  
I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
FATHIA K. KARIM/PAULO MIGUEL U. TORIO/MARIJOIE V. CASTILLO  
SIGNATURE OF CANVASSERS

**For more information, you may contact us:**  
Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174  
**Please send your quotation to:**

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)